

OFFICE OF THE  
COMMISSIONER OF CUSTOMS AND CENTRAL  
EXCISE

"Central Excise Bhavan", Race Course Ring Road, Rajkot - 360 001

Phone : 2441980, 2441982  
2457735, 2442030

Fax: 0281 - 2453020  
E-mail: centechraj@Yahoo.com

**STANDING ORDER NO.01/2013**

Sub.: Creation of special cells in divisions and HQ. office of Central Excise, Rajkot for the purpose of ensuring duty payment on 30/31.03.2013.

As per rule 8 of the Central Excise Rules, 2002 and rule 6 of the Service Tax Rules, 2002, payment of Central Excise duty/Service tax for the month of March is to be made on or before 31.03.2013. However, it is noticed that 27.03.2013, 29.03.2013, 30.03.2013 and 31.03.2013 are public holidays. All the assesseees of Central Excise and Service Tax are to be sensitised to take notice of the above and deposit due tax/duty within the prescribed time limit vide Trade Notice No. 03/2013-CE dated 26.02.2013.

2. In order to ensure payment of Central Excise duty and Service Tax within the prescribed time limit, the banks are separately being requested to keep their branches open for longer hours on 26<sup>th</sup>, 28<sup>th</sup> & 30<sup>th</sup> March, 2013 and for at least half day on 31.03.2013 for the purpose of tax collection. Further, special cells are to be created in divisions as well in HQ. Office of Central Excise, Rajkot to guide & help the assesseees in deposition of duties

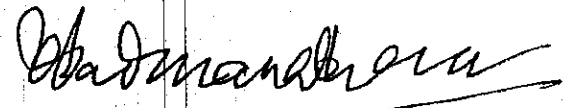
3. The following officers are nominated in each formation, to attend the above mentioned task to ensure timely duty payment during the period.

Sr. No.	Formation	Officer (S/Shri)
01	C. Ex. HQ., Rajkot	T. Samaya Murali, Assistant Commissioner (Tech)
02	C. Ex. Div - I, Rajkot	G. K. Jhala, Superintendent (Stat)
		Vinod Kumar, Deputy Commissioner
03	C. Ex. Div - II, Rajkot	R.D. Waghela, Superintendent (Tech)
		N. Mohan Krishna, Assistant Commissioner

4. The JAC/JDC can also include any other officers of his choice.

5. Special cells created in each Division whose specific task would be to contact and inform maximum number of assessees that payments have to be made before 31<sup>st</sup> March and that our offices are open on 29<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup> March, 2013.

6. Superintendents to contact assessees who pay duties upto Rs.10 lakhs, Assistant/Deputy Commissioners to contact assessees who pay duties from Rs.10 lakhs to Rs.25 lakhs while Joint/Additional Commissioners to contact assessees who pay duties above Rs.25 lakhs; in specific cases Commissioner shall also speak to large tax payers, advising them to make payments within this financial year.

  
( V. Padmanabhan )  
Commissioner

F. No. V/8-1/MP/2013

Rajkot, the 21<sup>st</sup> March, 2013.

To

- (1) The Additional Commissioner, Central Excise, Rajkot.
- (2) The Joint Commissioner, Central Excise, Rajkot.
- (3) All DC/AC of Central Excise and Service Tax Division